

# Registration Form

## 2010 Spring Refining and Equipment Standards Meeting

**April 26-28, 2010**  
**Hilton New Orleans Riverside**  
**New Orleans, Louisiana**

**Early Registration Discount**  
**through April 7, 2010**

Fax your completed form to  
 202-682-8222  
 (no fax cover sheet necessary)

Please use a separate form for each attendee. Note: This is how your badge will read. Please print or type clearly.

**Participant**


Name		Nickname	
Job Title			
Company/Organization			
Subsidiary/Division			
Mailing Address			
City		State/Province	
Zip/Postal Code		Country	
Phone		Fax	
E-mail			
<i>(Required information – If you do not have an e-mail address, please write in NONE)</i>			

**Spouse/Guest:**

Name:	Nickname:
Home Address:	City/State/Province/Zip:
E-mail:	Phone:
<i>Spouses/guests must be registered to participate in the Spouse/Guest Program. (Spouse/Guest refers to a spouse or personal friend, not a business associate or staff colleague.)</i>	

**\*Emergency Information/Special Needs** (In case of emergency, contact):

Name	Relationship
Day Phone	Evening Phone

If you have special needs (physical or dietary) that need to be addressed for you to fully participate, please indicate them here: 

**Additional Information**

Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_

Is this the first time you have attended this event?

Yes  No

How did you hear about this event?

- API Website
- Direct Mail
- Email Invitation
- API insight
- Advertisement
- Word of Mouth

If this is the **first time you have participated** in this meeting, please select your areas of interest below:

- Aboveground Storage Tanks
- Corrosion and Materials
- Electrical Equipment
- Fitness-for-Service
- Heat Transfer Equipment
- Inspection
- Instrument and Control Systems
- International Standards
- Mechanical Equipment
- Piping & Valves
- Pressure Relieving Systems
- Other \_\_\_\_\_

## 2010 Spring Refining and Equipment Standards Meeting – April 26-28, 2010

### Shape the future of API Standards

#### Sponsor a first-time attendee

API invites you to sponsor first-time attendees from your company complimentary at all API 2010 Standards meetings. Registration is **limited to two (2) first-time attendees who are sponsored and accompanied by prior API Standards meetings participants**. **Pre-registration is required. Registrations for sponsored attendees will not be accepted on-site.** Hotel and travel expenses are the responsibility of the sponsoring company. Please fill out the information below to register your sponsored attendee.


#### Sponsored First-Time Attendee

Name	Nickname
Job Title	Company
Mailing Address	
City	State/Province
Zip/Postal Code	Country
Phone	Fax
E-mail	

(Required information - If you do not have an e-mail address, please write in NONE)

#### \*Emergency Information/Special Needs (In case of emergency, contact):

Name	Relationship
Day Phone	Evening Phone

If you have special needs (physical or dietary) that need to be addressed for you to fully participate, please indicate them here: 

#### Registration Fees (in U.S. Dollars)

	By April 7	After April 7
API Member	<input type="checkbox"/> \$ 400	<input type="checkbox"/> \$ 500
Committee Member	<input type="checkbox"/> \$ 450	<input type="checkbox"/> \$ 550
Non-API Member	<input type="checkbox"/> \$ 500	<input type="checkbox"/> \$ 600
One-Day Registration	<input type="checkbox"/> \$ 275	<input type="checkbox"/> \$ 375
<hr/>		
Spouse/Guest	<input type="checkbox"/> \$125	<input type="checkbox"/> \$175
One-Day Spouse/Guest	<input type="checkbox"/> \$ 75	<input type="checkbox"/> \$ 75

(Note: The Spouse/Guest fee is valid only to a spouse or personal friend, **not** a business associate or staff colleague. If you are bringing a spouse/guest, please check the activities below that person will participate in. Breakfast each morning is included. *Early registration is required for all of the following activities. If you register on-site, participation in activities will be based on availability at that time. All participants must be 18 years of age or older.*)

**Monday:** Customized City Tour  Yes  No  
**Tuesday:** Cooking School  Yes  No  
 Spouse/Guest will not participate in either of the above

Do you plan to attend the **API/NPRA Operating Practices Symposium?**  
 (Included in Refining registration fee)  Yes  No  
Open to Refining and Petrochemical Operating Companies Only

#### Method of Payment

For faster processing, register online at [www.api.org/meetings/calendar/](http://www.api.org/meetings/calendar/) or you may fax completed form with credit card payment information to 202-682-8222. No cover sheet necessary.

#### By Credit Card – Please charge the following card:

VISA  MasterCard  
 American Express  Diners Club

Card Number	
Exp. Date	Cardholder's Zip Code
Print Cardholder's Name	
Signature	

**By Check –** Please make sure your check is payable to the American Petroleum Institute and indicate the following reference number on the check to ensure payment is credited properly: **SS-2300-DM002-7410**. Mail the check with your registration form to: **American Petroleum Institute, P.O. Box 1425, Merrifield, VA 22116-1425**.

Please hand-carry checks to on-site registration after April 7<sup>th</sup>. Checks mailed after this date might not be received in time to process and confirm your registration.

**General Information:** If you are an employee of a company that holds corporate membership in API, you are entitled to the API member rate. If you have questions about your membership status, please call 202-682-8306.

For questions about registration, contact: API Registrar at 202-682-8195 or e-mail: [registrar@api.org](mailto:registrar@api.org).

#### Substitutions, Cancellations and Refunds

Substitutions may be made at any time by written request. Notice of cancellations and requests for refunds must be made in writing and received by April 17, 2010 at American Petroleum Institute, 1220 L Street, NW, Washington, DC 20005-4070. A refund of your registration fee, less a \$100 cancellation fee, will be made if notice is received by this date. *No refunds given after April 17, 2010.*